

State Center City Council  
Regular Meeting Minutes  
August 20, 2024

State Center City Council met in regular session on Tuesday, August 20, 2024, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Pfantz, Councilors: Darrow, Nichols, Grant, and Shaffar. Absent: Quick. Others present: P. Pitzen, J. Toyne, Chief Thomas, Chris Davis, Seth Lamb - ISG, Kohle Nieland - CGA, James Sweeney - Chief Pfantz, Robyn Hobbs, Deputy Clerk Yates, and several Fire/EMS members.

- There were no general public comments or questions.
- Mayor Pfantz opened the public hearing to hear comments for or against the proposed FY25 Budget Amendment #1. There were no written or oral comments. Mayor Pfantz closed the public hearing.
- Motion by Grant, 2<sup>nd</sup> by Darrow approving the consent agenda including Res. 25-09 monthly transfers in amount of \$25,254.42. Motion passes 4-0 roll call.
- James Sweeney, structural engineer with CGA reported on his recent review of the “Opera House” property structure. Paraphrasing by the clerk: The balloon frame structure has definite settling of outside walls, but nothing he found to currently be structurally concerning. Usual for the age of the structure. Structural modification would require fire marshal inspection and ADA compliance adaptations. Much of the historic component of the structure has been removed/altered. Motion by Darrow, 2<sup>nd</sup> by Nichols to proceed with the purchase of the property consistent with previously adopted Res. 25-05 and with the intent to tear down the structure to allow for addition to the current fire station. Motion passes 3-1 roll call, Grant voting nay.
- Darrow moved to adopt Res. 25-11 calling an election on proposal to enter into a General Obligation Loan Agreement and borrow money thereunder in a principal amount not to exceed \$1,500,000.00. Grant 2<sup>nd</sup>; Res. 25-11 is adopted 4-0 roll call.
- Grant moved to adopt Res. 25-14 approval to sell currently owned 2023 Tahoe to the City of Norwalk for \$66,000.00 with upfitting but not with computers and radios. The Tahoe has approximately 14,000 miles. Darrow 2<sup>nd</sup>; Res. 25-14 is adopted 4-0.
- Nichols moved to adopt Res. 25-13 approval to purchase a new 2024 Tahoe from Karl Chevrolet for \$49,905.20. The vehicle will then be upfitted. Darrow 2<sup>nd</sup>; Res. 3 is adopted 4-0.
- Grant moved to adopt Res. 25-10 Support of installation of a Reduced Conflict Intersection at the State Center intersection of Hwy 30 and Durham/3<sup>rd</sup> Ave SW by the IDOT and for the IDOT to work the project into the schedule. This support would not require a local monetary match. Shaffar 2<sup>nd</sup>; Res. 25-10 adopted 3-1 roll call Nichols voting nay.
- Toyne gave the council an update on electric department projects.
- S. Lamb updated the council on the R/O water plant status. He explained the damage to equipment that happened during a recent storm. Equipment is being replaced by the suppliers without cost to the city and is here but we are waiting for the new surge protector. We are currently on rural water. Citizens are still to remember and abide by Phase 1 – Water Advisory of the city’s Water Conservation policy by voluntarily reducing water consumption.
- Lamb also reported that the lagoon engineer, CJ Gross is no longer with ISG and that himself and N. Frederiksen will be working on the project.
- K. Nieland reported that the 6<sup>th</sup> St NW Water/Sewer project would start next week and last between 1 and 2 months depending on weather.
- The Figgins Tile Drainage repair plan is ready and will be done as weather permits.
- Darrow moved to adopt Res. 25-12 approving the FY25 Budget Amendment #1. Grant 2<sup>nd</sup>. All is related to unknown project costs at the time the budget was set. Res. 25-12 is adopted 4-0 roll call.
- Motion by Darrow, 2<sup>nd</sup> by Grant approving the reappointment of Beau Hanson and Michelle Wilkinson to the Gutekunst Library Board. Motion passes 4-0.
- Shaffar moved to adopt Res. 25-15 approving the clerk’s FY24-1 record destruction certificate. Brett 2<sup>nd</sup>; Res. 25-15 is adopted 4-0 roll call.

- There being no further business, motion by Shaffar, 2<sup>nd</sup> by Nichols to adjourn the meeting, motion passes 4-0.

**CLAIMS APPROVED 8.20.24**

| <b>VENDER</b>         | <b>DESCRIPTION</b>   | <b>AMOUNT</b> |
|-----------------------|----------------------|---------------|
| 1ST AYD               | OPERATING SUPPLY     | 155.30        |
| AIRGAS                | CYLINDER RENT        | 95.58         |
| ALLIANT               | GAS UTILITY          | 522.06        |
| ARNOLD MOTOR          | VEHICLE SUPPLIES     | 586.08        |
| ASTRA SECURITY        | PD SECURITY          | 2,159.40      |
| AT&T MOBILITY         | SCPD WIRELESS        | 294.52        |
| BANKERS ADV.          | PENS                 | 237.07        |
| BARCO                 | PROTECTIVE GEAR      | 1,672.27      |
| BDH                   | IT SERVICES          | 1,050.00      |
| BEARDEN, LORI         | REIMBURSEMENT        | 20.00         |
| BORDER STATES         | ELECTRIC DEPT SUPPLY | 301.62        |
| CENTRAL IA FARM       | MOWER BLADES         | 77.85         |
| CSB VISA              | OFFICE SUPPLY/EQUIP  | 1,160.47      |
| CINTAS                | 1ST AID SUPPLY       | 351.88        |
| CLAPSADDLE-GARBER     | ENGINEERING SERVICES | 6,590.05      |
| CORE & MAIN           | BARRICADES           | 3,045.40      |
| FIRE SERVICE TRAINING | TRAINING             | 100.00        |
| FLETCHER-REINHARDT    | ELEC PLANT SUPPLY    | 262.15        |
| GALLS                 | PD UNIFORM           | 63.35         |
| HILLERS LEGAL         | LEGAL FEES           | 1,365.68      |
| HOME RENTAL           | TREE REMOVE SUPPLY   | 184.00        |
| HOMETOWN FOODS        | BATTERIES            | 17.94         |
| I & S GROUP           | ENGINEERING SERVICES | 11,220.37     |
| IAMU                  | REBATE PROGRAM       | 2,550.67      |
| IOWA ONE CALL         | LOCATES              | 97.20         |
| IPI                   | PD EQUIPMENT         | 1,362.00      |
| IRUA                  | PURCHASED WATER      | 2,876.13      |
| IRBY CO               | ELECTRIC DEPT SUPPLY | 2,376.00      |
| JOHN DEERE FINANCIAL  | SUPPLY/TOOLS         | 203.88        |
| JR LAWN SERVICE       | LAGOON MOWING        | 250.00        |
| BECKY KIELLY          | JANITORIAL SERVICES  | 275.00        |
| LEDFORD               | STRUMP GRINDING      | 295.00        |
| MARTIN FLAG CO        | FLAGS                | 669.51        |
| MENARDS               | MISC SUPPLY          | 143.16        |
| MICROBAC LABS         | SANITARY TESTING     | 1,050.50      |
| MID-IOWA ENTERPRISE   | PUBLICATIONS         | 256.06        |
| MID AMERICAN CHEM     | WEED KILLER          | 1,439.90      |
| MIKE WALTON           | WINDOW CLEANING      | 55.00         |
| NEW CENTURY FS        | FUEL CHARGES         | 17,360.62     |
| NORTHLAND SEC.        | ANNUAL DISCLOSURE    | 1,250.00      |
| PARTNER COMMUN        | PHONE/INTERNET       | 1,179.01      |
| PFANTZ, CRAIG         | HISTORIC CONF RMBRS  | 268.80        |
| POSTMASTER            | BILLING POSTAGE      | 960.00        |
| PRAIRIE WASTE         | GARBAGE SERVICE      | 380.68        |
| RANDY'S PEST          | PEST CONTROL         | 185.00        |
| SHERWIN WILLIAMS      | ST PAINT/SUPPLY      | 635.93        |

|                                    |                       |                   |
|------------------------------------|-----------------------|-------------------|
| STORY CO TREASURER                 | TRANSMISSION PROP TAX | 483.00            |
| SUNSET LAW ENFORCE                 | AMMUNITION            | 10,058.65         |
| THOMPSON ENTPS.                    | SHED REPAIR           | 450.00            |
| US CELLULAR                        | FIRE/EMS CELL         | 108.93            |
| US CELLULAR                        | PHONE/IPAD CHARGES    | 453.78            |
| WITMER PUBLIC SAFE                 | CLEAN GEAR            | 81.65             |
| <b>CITY SUB-TOTAL</b>              |                       | <b>79,289.10</b>  |
| <b>LIBRARY CLAIMS</b>              |                       |                   |
| SCHENDEL                           | PEST CONTROL          | 39.29             |
| AMERICAN BUTTON                    | MACHINE SUPPLY        | 83.61             |
| MENARDS                            | OFFICE SUPPLY         | 19.51             |
| STORY KENWORTHY                    | OFFICE SUPPLY         | 101.98            |
| BDH                                | IT SERVICES           | 262.50            |
| COUNTRY LANDSCAPE                  | BLDG/GROUNDS          | 395.07            |
| MIDWEST TAPE                       | DVD                   | 109.48            |
| BAKER & TAYLOR                     | BOOKS                 | 957.95            |
| CITY STATE CENTER                  | UTILITIES             | 497.53            |
| PARTNER COMMUN                     | PHONE                 | 261.38            |
| ALLIANT                            | UTILITY               | 47.86             |
| ICN                                | UTILITY               | 5.65              |
| <b>TOTAL LIBRARY</b>               |                       | <b>2,781.81</b>   |
| PAYROLL                            | 07.26.24              | 28,831.55         |
| PAYROLL                            | 08.02.24              | 33,127.57         |
| SPAHN & ROSE                       | GOLF COURSE DECK      | 100.50            |
| IDR                                | WET                   | 2,461.11          |
| IDR                                | SALES/USE TAX         | 4,898.48          |
| ADVANTAGE ADMIN                    | MONTHLY FEE           | 47.25             |
| ADVANTAGE ADMIN                    | E'EE CLAIMS           | 454.00            |
| RPGI                               | DEPOSIT REFUND        | 112,899.37        |
| CASEY'S                            | PD FUEL               | 90.59             |
| SCDA                               | KAUFFMAN AWARD        | 2,228.63          |
| J ECKHARDT                         | KAUFFMAN AWARD        | 953.50            |
| SIMPSON JENSEN                     | KAUFFMAN RPT          | 1,467.50          |
| PSN                                | MONTHLY FEE           | 84.90             |
| <b>MID-CYCLE CLAIMS PAID</b>       |                       | <b>187,644.95</b> |
| <b>TOTAL CONSENT APPROVAL LIST</b> |                       | <b>269,715.86</b> |
| <b>TOTAL CONSENT BY FUND</b>       |                       |                   |
| GENERAL                            |                       | 36747.91          |
| ROAD USE                           |                       | 7815.71           |
| DEBT SERVICE                       |                       | 2496.3            |
| WATER UTILITY                      |                       | 4649.63           |
| R/O PROJECT                        |                       | 18977.78          |
| SEWER UTILITY                      |                       | 11220.37          |
| LAGOON PRJ                         |                       | 14196.38          |
| ELECTRIC UTILITY                   |                       | 168326.45         |
| STORM SEWER                        |                       | 5285.33           |
| <b>TOTAL</b>                       |                       | <b>269,715.86</b> |
| <b><u>JULY REVENUE BY FUND</u></b> |                       |                   |
| GENERAL FUND                       |                       | 6,607.46          |
| ROAD USE                           |                       | 15,952.38         |
| EMERGENCY LEVY                     |                       | 78.03             |
| E'EE BENEFIT LEVY                  |                       | 429.69            |
| DEBT LEVY                          |                       | 509.68            |

|                     |                   |
|---------------------|-------------------|
| LOST                | 18,269.00         |
| CAP IMPRV           | 433.00            |
| WATER UTILITY       | 40,695.35         |
| WATER IMPRV         | 5,315.44          |
| SEWER UTILITY       | 18,055.98         |
| SEWER IMPRV         | 10,453.04         |
| ELECTRIC UTILITY    | 191,532.34        |
| STORM WATER UTILITY | 5,945.30          |
| <b>TOTAL</b>        | <b>314,276.69</b> |

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk